# SEVA MANDAL EDUCATION SOCIETY'S

# SMT: SUNANDA PRAVIN GAMBHIRCHAND INSTITUTE OF NURSING & PARAMEDICAL SCIENCES SMT. SUNANDA PRAVIN GAMBHIRCHAND COLLEGE OF NURSING & ANM SCHOOL OF NURSING

**Transplant Coordinator Certificate Course** 

SKILL COURSES: ECG Technician, CSSD Technician, Radiology Technician, Lab Assistant, Dialysis Assistant, Cath Lab Assistant Affiliated to: Maharashtra University of Health Sciences, Nashik.

Maharashtra State Board of Nursing and Paramedical Education Recognised by: Indian Nursing Council, Maharashtra Nursing Council MUHS IMPACT ASSESSMENT A+ GRADE (2018-2019) NAAC B+ Grade (2022)

### INTERNAL COMPLAINT COMMITTEE

**DATE:** 01/11/2023 TIME: 11:15 am

VENUE: SMES SSPGCON (President room) Hybrid meeting

MEMBERS PRESENT:

Chairperson of the Committee	Dr. Dilip R Trivedi
Top management members	Dr. Bharat M. Phathak
	Shri Pravin G. Shah
	Dr. Shilpa P. Charankar
Secretory	Mrs. Shilpa. Shettigar
Legal Advisor	Adv. Akshay Shukla
Social Worker	Mr. Ravindra. G. Mhaske
Professor	Mrs Delphina Gurav
Faculty members (from each	Mrs. Namrata Kubal
department)	<ul> <li>Mrs. Diana Fernandes</li> </ul>
Non- teaching member	Mrs. Shubha Kotian
Presiding Officer	Mrs. Greeshma Minesh

#### Agenda:

- 1. Confirming agenda of previous meeting
- 2. Replacement of student council member for the year 2023-2024
- 3. Updating the format of Internal Complaints Committee,

#### in MUHS

- 4. Reporting of any complaints
- 5. Any other matters with the permission of the chair.

### **DISCUSSION:**

Agenda 1: To confirm the minutes passed in the meeting held on 15/4/2023

Resolved to confirm and approve the minutes of the meeting held on 15/4/2023

- Committee for the year 2022-2023 were updated in all classes
- > No written complaints present in the suggestion box which was opened on the11/04/2023 at 11:17 am.
- Management has suggested that there should be a record of oral complaints also.

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# 2. Replacement of student council member for the year 2023-2024

Ms. Mohammed Roshni Waliullah is elected as student council member for the year 2023-24 in place of Ms. Dhara Brahmbhatt Deepak

### 3. Updating the format of Internal Complaints Committee, in MUHS.

Format of ICC in MUHS was already sent on 31st July 2023

## 4. Reporting of any complaints

The suggestion box was opened on 23 October 2023 at 2:30pm. There was no written complaints present in the suggestion box. No oral complaint was reported also.

## 5. Any other matters with the permission of the chair.

Ms. Shilpa Shettigar madam reported that although students had oral/verbal complaints, students were not ready to give written complaints. On view to that, Adv. Akshay Shukla sir suggested that if any complaints reported then we go for counseling remedy and can directly report to him where he can give counseling for same

Minutes compiled by: (Mrs. Greeshma Minesh)

Minutes Passed by: (Mrs. Greeshma Minesh)

Minutes Seconded by:

Principal Smt. Suranda Pravin Gambhirchand College of Nursing 338, R. A. Kidwai Road, Matunga, Mumbal - 400019

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Transplant Coordinator Certificate Course

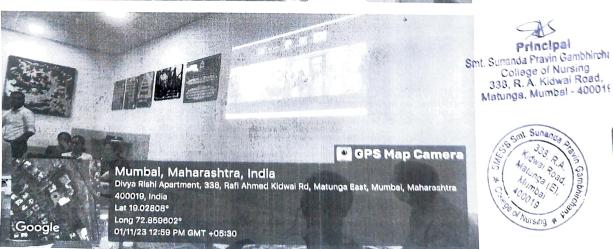
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#### **GLIMPSES**







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